



July and August- but must be handed in September. Pro-rated according to your FTE.  
PD Day (Conference)-is still at Principal's discretion. If principals say no please let Allison Betton know.

St. Basil was left off the Ratification voting list last year. There was no site contact and the secretary did not receive it either. The list comes from downtown, so school sites must let the Executive know if these kinds of things happen.

Prep time – 22 minutes – position duties go over the time allowed. Danny Burrell advised that employees must be able to say that the time does not allow all the duties being asked to do. He also advised that employees should complete the duties and then grieve if that is what they wish to do. Cheryl and Danny will bring up at Liasion to try to correct this error.

Prize draw was made and the winner was Michelle Tuluski, but because she is not present she will not win the prize.

**Motion to Adjourn – Colleen McCarthy-Durand and seconded by Monica Plamondon.**